RECORD FORMAT DESCRIPTION

DATE		**PAGE** 115 OF	**PAGES**		

SYSTEM NAME		PROJECT NO. AND NAME	PROGRAM
		25426 STAFFING	

	MASTER	NAME	FILE NAME	DATE NAME PREFIX
	TRANSACTION		POSITION (ACTIVE)	

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS	PREPARED BY
			YES NO	25X1A

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
115 ///	POSLANG	see below			Position Language Pointers	

Pointers to the Language records associated with this Position record.

Pointers consist of the same Position Number that appear on this record (variable length – either 4 or 5 – left justified) concatenated with the Language Requirement Id. (Fixed length – 3 numerics)

Example:
    Position Number   = AA01
    Lang. Req. Id   = 050

    POSLANG = AA01*050

Note: Asterisk (*) is the concatenation character and takes one storage position.

These pointers are used to span to the Language Data-List, which contains both Org and Position Language Requirements.

Maximum length of Position No. = 5
Concatenation Character length = 1
Lang. Req. Id. length   = 3

Max. length of field = 9

Note: Repeating field – maximum of 15 pointers per position record.

RECORD FORMAT DESCRIPTION				DATE 26 April 1972		PAGE 100 OF	PAGES
SYSTEM NAME STAFFING				PROJECT NO. AND NAME 25428 POLAND		PROGRAM	

	MASTER	NAME			FILE NAME POSITION (active)	DATE NAME PREFIX
	TRANSACTION					

RECORD SIZE	BLOCK SIZE	DENSITY		LABELS		PREPARED BY	25X1A
				YES	NO		

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE

D31100	POLPOSLREQID	3	N		**POSITION LANGUAGE REQUIREMENT ID.**
					
					A number, assigned to each position language requirement that is used for the <u>sequencing</u> of the language requirements within a position and identification of the language requirement for updating purposes.
					
					POLPOSLREQID is an optional repeating item. If this item is coded, the following items are grouped and repeated every time the POLPOSLREQID is coded.
					
					    Language Code
					    Language Text
					    Language Type
					    Number Required
					      and/or Condition (Optional)
					    Proficiency - Read
					    Proficiency - Speak
					    Proficiency - Understanding
					
					This number should <u>not</u> be duplicated on a position record.	

SECRET

(13-21-81)

RECORD FORMAT DESCRIPTION	DATE 26 April 1972	PAGE 101 OF	PAGES

SYSTEM NAME STAFFING	PROJECT NO. AND NAME 25428 POLAND	PROGRAM

	MASTER	NAME	FILE NAME POSITION (active)	DATE NAME PREFIX
	TRANSACTION			

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS		PREPARED BY	25X1A
			YES	NO		

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
D311 01	POLPOSLNGTXT	26	X	L	**POSITION LANGUAGE TEXT** The clear text description of the associated language code. *MNPDICT ($SPEC)* Retrieved from the ~~standard Lang-~~ uage Code Dictionary based on the associated language code and made a permanent part of the record. NOTE: This item is only changed in the ~~position~~ *LANGUAGE* record when a change occurs on the Language Code Dictionary to the associated Language Code. (Block Change Concept) or The associated Language Code changes. This item is grouped (repeating) with POLPOSLREQID.	

SECRET   (13-21-81)

RECORD FORMAT DESCRIPTION	DATE 26 April 1972	PAGE 10 2 OF	PAGES

SYSTEM NAME STAFFING	PROJECT NO. AND NAME 25428 POLAND	PROGRAM

MASTER	NAME	FILE NAME POSITION (active)	DATE NAME PREFIX
TRANSACTION			

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS		PREPARED BY	25X1A
			YES	NO		

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
D31102	POLPOSLNGCDE	4 (2N) (2N)	X		POSITION LANGUAGE CODE A code designating the language required for the position. (＄SPEC) Validated on ~~standard~~ Language Code Dictionary. ILLEGIB This item is grouped (repeated) with POLPOSLREQID. If this item is changed, the language text has to be retrieved for the new language code. NOTE: All language codes begin with "B".	

(13-21-81)

RECORD FORMAT DESCRIPTION		DATE 26 April 1972	PAGE 103 OF	PAGES

SYSTEM NAME STAFFING	PROJECT NO. AND NAME 25428 POLAND	PROGRAM

MASTER	NAME	FILE NAME POSITION (active)	DATE NAME PREFIX
TRANSACTION			

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS		PREPARED BY	25X1A
			YES	NO		

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
D31103	POLPOSLNTYPE	1	A		**POSITION LANGUAGE TYPE REQUIREMENT** A code denoting whether the type of language requirement is 'SPECIFIC' or 'GENERAL'. S = Specific which denotes language requirements levied against a particular position. G = General which denotes lang-requirements levied against a language unit. A position may only have an 'S' type requirement. This item is grouped (repeated) with POLPOSLREQID.	

RECORD FORMAT DESCRIPTION	DATE 26 April 1972	PAGE 104 OF	PAGES

SYSTEM NAME STAFFING	PROJECT NO. AND NAME 25428 POLAND	PROGRAM

MASTER	NAME	FILE NAME POSITION (active)	DATE NAME PREFIX
TRANSACTION			

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS	PREPARED BY	25X1A
			YES	NO	

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
D31104	POLPOSLNOREQ	//3	N	R	**POSITION LANGUAGE NUMBER REQUIRED** A numeric denoting the number of personnel necessary to fulfill the associated language requirement. EDIT: Valid numerics (non-zero) from '1' to '999'. This number cannot exceed the "Planned Incumbency" of the position. This field may not appear on a language with 'AND/OR' code. This item is grouped (repeated) with POLPOSLREQID.	

Variable length field - MIN '1' MAX '3' Date is right justified with leading zero's suppressed (handwritten annotation)

RECORD FORMAT DESCRIPTION				DATE 26 April 1972		PAGE 105 OF	PAGES

SYSTEM NAME STAFFING	PROJECT NO. AND NAME 25428 POLAND	PROGRAM

☐ MASTER	NAME	FILE NAME POSITION (active)	DATE NAME PREFIX
☐ TRANSACTION			

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS		PREPARED BY	25X1A
			YES	NO	████	

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
D31105	POLPOSLANDOR	1	X		POSITION LANGUAGE AND/OR *DESIGNATOR (AND-OR)* A code indicating that the language requirement is composed of multiple languages. Each language will have its own language code, language text', and language proficiencies. It also shows the relationship of the language and its proficiencies, in conjunction with the language sequence number, to the other required languages for the position. ~~AND~~ THE CHARACTERS (AND) ~~OR~~ " " (OR) ⌀ = one language only in the requirement EXAMPLE: The requirement French and German or Spanish would be shown as follows:	

	REQID NO.	LANG CODE	LANG TEXT	LANG TYPE==	REQ NO.	AND/ OR	PROF R	S	U
	001	BK50	French	S	⌀⌀⌀	~~☒~~ AND	E	-	I
	002	BF70	German	S	⌀⌀⌀	~~☒~~ OR	-	I	N
	003	BL22	Spanish	S	~~003~~ ⌀⌀3	⌀	-	I	N

NOTE: If 'AND/OR' is present – 'NUMBER REQUIRED' may not be coded.

This item is optionally grouped (repeated) with POLPOSLREQID.

Approved For Release 2001/07/30 : CIA-RDP78-07181R000200040033-7

RECORD FORMAT DESCRIPTION		DATE 26 April 1972	PAGE 106 OF	PAGES

SYSTEM NAME STAFFING	PROJECT NO. AND NAME 25428 POLAND	PROGRAM

	MASTER	NAME	FILE NAME POSITION (active)	DATE NAME PREFIX
	TRANSACTION			

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS	PREPARED BY	25X1A
			YES / NO		

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
D31106	POLPOSLREAD	1	X		**POSITION LANGUAGE READING PROFICIENCY**	

POSITION LANGUAGE READING PROFICIENCY

A code denoting the required reading proficiency level of the language requirement.

Validated on the standard Language Proficiency Dictionary.

(To be developed by SKILLS system) See ▮▮▮▮

25X1A

NOTE: At least one proficiency has to be present for any language (read-speak-or understand).

This item is grouped (repeated) with POLPOSLREQID.

A missing Language Proficiency is indicated by a dash (-).

Validated in edit program for the following values:

CODE	DEFINITION
H	HIGH
I	INTERMEDIATE
N	NATIVE
E	ELEMENTARY
S	SLIGHT
- (dash)	NO REQUIREMENT

RECORD FORMAT DESCRIPTION	DATE 26 April 1972	PAGE 107 OF	PAGES

SYSTEM NAME STAFFING	PROJECT NO. AND NAME 25428 POLAND	PROGRAM

	MASTER	NAME	FILE NAME POSITION (active)	DATE NAME PREFIX
	TRANSACTION			

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS		PREPARED BY	25X1A
			YES	NO		

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
D31107	POLPOSLSPEAK	1	X		POSITION LANGUAGE SPEAKING PROFICIENCY	

POSITION LANGUAGE SPEAKING PROFICIENCY

A code denoting the required speaking proficiency level of the language requirement.

(To be developed by SKILLS system)
See ▓▓▓▓▓▓▓▓▓   25X1A

Validated on the standard Language Proficiency Dictionary.

NOTE: At least one proficiency has to be present for any language (read, speak, or understanding)

This item is grouped (repeated) with POLPOSLREQID.

A missing Language Proficiency is indicated by a dash (-).

Validated in edit program for the following values:

CODE	DEFINITION
H	HIGH
I	INTERMEDIATE
N	NATIVE
E	ELEMENTARY
S	SLIGHT
- (dash)	NO REQUIREMENT

(13-21-81)

RECORD FORMAT DESCRIPTION					DATE 26 April 1972		PAGE 108 OF	PAGES

SYSTEM NAME STAFFING				PROJECT NO. AND NAME 25428 POLAND		PROGRAM	

MASTER / TRANSACTION	NAME		FILE NAME POSITION (active)	DATE NAME PREFIX

RECORD SIZE	BLOCK SIZE	DENSITY	LABELS YES / NO	PREPARED BY	25X1A

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
D31108	POLPOSLUNDER	1	X		POSITION LANGUAGE UNDERSTANDING PROFICIENCY	

POSITION LANGUAGE UNDERSTANDING PROFICIENCY

A code denoting the required understanding proficiency level of the language requirement.

(To be developed by SKILS system) See ▓▓▓▓▓▓

Validated on Language Proficiency Dictionary.

NOTE: At least one proficiency has to be present for any language (read, speak, or understanding).

This item is grouped (repeated) with POLPOSLREQID.

A missing Language Proficiency is indicated by a dash (-).

Validated in edit program for the following values

CODE	DEFINITION
H	(HIGH)
I	INTERMEDIATE
N	NATIVE
E	ELEMENTARY
S	SLIGHT
- (dash)	NO REQUIREMENT

25X1A

RECORD FORMAT DESCRIPTION			DATE 24 Jan 74		PAGE ~~309~~ OF	PAGES

SYSTEM NAME			PROJECT NO. AND NAME 25426 STAFFING * (formerly		PROGRAM POLAND)

	MASTER	NAME		FILE NAME POSITION (active)		DATE NAME PREFIX
	TRANSACTION					

RECORD SIZE	BLOCK SIZE	DENSITY		LABELS		PREPARED BY	
				YES	NO		25X1A

FIELD NO.	FIELD NAME	FIELD LENGTH	T Y P E	J U S T	FIELD DESCRIPTION	REFERENCE
~~309~~ /09	LIDTYPE	1A			<u>Language Record Identification Type</u> A code designating that this is either a Organization or Position Language record. O = Organization P = Position This code is generated in the Update program (not input).	

FORM 2968

(13-21-51)

RECORD FORMAT DESCRIPTION					DATE 24 Jan 74				PAGE 110 OF	PAGES

SYSTEM NAME

PROJECT NO. AND NAME
25426 STAFFING * (formerly POLAND)

PROGRAM

MASTER	NAME				FILE NAME POSITION (active)			DATE NAME PREFIX	
TRANSACTION									

RECORD SIZE	BLOCK SIZE		DENSITY		LABELS		PREPARED BY	25X1A
					YES	NO		

FIELD NO.	FIELD NAME	FIELD LENGTH	TYPE	JUST	FIELD DESCRIPTION	REFERENCE
110 310	LNGDATE	6	N		<u>Language Process Date</u>	
	Year	(2)			The computer generated date of the last change/action to a language record	
	Month	(2)				
	Day	(2)				

FORM 3-69 2968

(13-21-51)